

The **Reno Housing Authority** is seeking an innovative and collaborative leader with a desire to make a difference in our community every day! The **Director of Development** leads, directs, manages, and oversees the activities and operations of the Housing Authorities Development Department. Implements strategic development plans and goals related to the acquisition, development, redevelopment, repositioning of assets, financing, and re-financing of the real estate portfolio for the Housing Authority.

Examples of some of the essential duties are:

- Participates in the establishment of development strategies, goals, objectives, policies, and priorities in alignment with agency goals and objectives
- Monitors, reviews, evaluates, and communicates the progress and performance of the Development Department in meeting strategic goals.
- Strategizes the use of and directs development modernization and rehabilitation funding at the agency level.
- Approves the prioritization of capital needs projects and the five-year Capital Fund (CFP) budget.
- Identifies and presents recommendations on property acquisitions, conversions, and property investments based on sound asset management principles and real estate analysis.
- Evaluates new development projects to ensure they meet agency goals and objectives and are viable for long-term affordability.
- Manage and oversee design and construction for development, capital improvement, and redevelopment of low income and special needs housing projects.
- Approves plans and specifications for contracting capital improvements, new construction, and rehabilitation of projects.
- Reviews and approves bid specifications, contracts, notices to proceed, change orders, financing applications and reports, time extensions, stop work orders and contract settlement documents.
- Acts as the liaison with federal, state, and local regulatory agencies and community partners. Promotes an understanding of initiatives, activities, and priorities set by the Executive Director.
- Identify funding opportunities and leveraging options to further agency strategic development goals.
- Oversees the preparation of long-term financial models for all asset repositioning and development projects to ensure viability and alignment with agency strategic goals.

For more details on this position, please review the job posting and position description on our Career page at: [**www.renoha.org**](http://www.renoha.org)

Who is the Reno Housing Authority?

The mission of the Reno Housing Authority is to provide fair, sustainable, quality housing in diverse neighborhoods throughout Reno, Sparks and Washoe County that offers a stable foundation for families

to pursue economic opportunities, become self-sufficient and improve their quality of life. We are the largest provider of affordable housing in Washoe County, proudly assisting more than 9,000 Nevadans to have a safe, secure place to call home.

Why should you apply?

The RHA is committed to developing a team that embraces our mission and core values throughout our local community. To offer superior service to our clients, we invest substantially in the professional growth and development of our team and are focused on exemplifying our underlying values of integrity, trust, leadership, progress and customer service.

We offer **competitive salaries** with annual merit salary increases and regular cost of living increases, an **exceptional benefits package**, a robust defined benefit retirement plan, and ample **opportunities for growth**. Highlights of the benefits we offer includes:

- **100% employer paid** health, dental, & vision insurance for employees
- Excellent vacation & sick leave accrual program
- **Thirteen (13) paid Holidays** a year
- 5% merit salary increases plus regular cost of living increases
- **100% employer paid retirement** contribution for the Public Employees Retirement System (PERS)
- Flexible Spending Plans
- **Paid Parental Leave program**
- 457(b) retirement savings program
- **Employer paid** life and AD&D insurance
- Positive, friendly work environment focused on providing a healthy work/life balance

We are located in the largest city in northern Nevada. Nestled at the base of the Sierra Nevada mountains, the surrounding area provides unlimited indoor and outdoor recreational activities. With excellent weather averaging more than 300 days of sunshine annually the City of Reno is home to a vibrant food and entertainment scene with limitless major events such as balloon races, rib cookoffs, concerts, Hot August Nights, air races, renowned pub crawls, NCAA Division 1 sports, as well as minor league baseball and hockey teams!

Qualifications

The minimum qualifications for the position are a four-year degree in the field of urban planning, economics, architecture, real estate, finance, construction management or a closely related field from an accredited college or university.

A minimum of five (5) years of experience managing construction development projects related to development at a Public Housing Authority (PHA), or other multifamily rental entities, or a combination of the following:

1. Affordable housing finance or related real estate development experience
2. Experience with HUD, USDA or other related federal agencies
3. Construction contracting experience

Or an equivalent combination of education, training and experience which provides the knowledge and abilities necessary to successfully perform the work.

Interested?

Please visit our Career page at [**www.renoha.org**](http://www.renoha.org) for more information on the Reno Housing Authority, our employment application and instructions for submitting completed applications. Qualified individuals are encouraged to apply as early as possible as this recruitment may close at any time based on applications received.

The RHA is committed to ensuring a safe, productive and positive work environment through a Drug and Alcohol-Free Workplace. Selected candidates will need to complete a pre-employment drug screen and criminal background checks

Equal Opportunity Employer

The Reno Housing Authority is committed to the principles of Equal Employment Opportunity (EEO) in accordance with applicable Federal and State law, and Executive Orders. Our policies prohibit unlawful discrimination based on race, color, creed, gender, religion, marital status, domestic partner status, age, national origin or ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, or any other consideration made unlawful by Federal, State, or local laws.